Custom Tea Set Artwork Brief

Fill in with a PDF reader or print. Keep this record with the selected product and proof files.

Product link or reference + selected finish

Quantity of complete sets

Delivery destination

Components proposed for decoration + quantity per set

Artwork filename + revision

Exact wording / spelling / letter case

Proposed placement + orientation (identify each component)

Requested artwork size: width x height + units

Colour reference + decoration method to confirm

Proof reference + revision + date

Changes requested / open questions

Scope decision / reviewer / date (record what is and is not confirmed)

Proof review checks - mark when reviewed

- [ ] Exact component
- [ ] Wording / spelling
- [ ] Size + units
- [ ] Placement / orientation
- [ ] Artwork / proof revision
- [ ] Open questions recorded

Planning record. Feasibility, method, costs and timing require confirmation for the selected product. A visual proof is not a physical sample or test.

Save the completed record locally and share it through your agreed enquiry channel.